



We aim to create an exceptional school that harbours confidence, respect and a love of learning and prepares children for the challenges and adventures of life.

Mousehole Primary School

A POLICY FOR CHARGING

RATIONALE

It is the intention that every child should be able to participate to the full in the activities of the school and should not be barred on the grounds of money. However the school cannot afford to pay for all visits from its budget so the following guidelines have been agreed.

PURPOSE

1. To ensure that children are not excluded from activities.
2. To ensure that the school curriculum is enriched through the use of visits, curriculum enhancements and out of school activities.
3. To invite parental contributions to help with activities.
4. To ensure that the school maintains its financial solvency.

IMPLEMENTATION GUIDELINES

- When the school organises a voluntary activity for which the school has to pay an outside agency e.g. Music or French lessons, we will pass that cost on to parents.

- Where a visit is planned as part of the school curriculum, parents will be invited to contribute towards the cost of that visit. If there are sufficient contributions to pay for the visit it will then proceed. If the contributions are not sufficient to make the visit financial viable then the school will return contributions paid and the visit will not proceed.
- No child will be excluded from a financially viable activity that is part of the school curriculum and takes part within school time even if they have not contributed (the only exception to this rule is if a child's behaviour is likely to put themselves or other members of the groups at risk they may not be able to attend)
- The school will support children of parents who are unable to pay a contribution to a school activity. Parents will be encouraged to pay what they are able and the school will make up the balance.
- The school has the right to ask for full payments for visits organised outside of school time e.g. residential trips.
- The school has the right to charge parents for residential accommodation food and board if the child participates in a visit but does not pay the full contribution.
- The parents are asked to contribute towards the cost of swimming lessons and activities although some swimming and water safety sessions may be funded by PE Premium monies in line with the school's vision of providing water safety and skills beyond the requirements of the National Curriculum.
- The school reserves the right to withdraw optional lessons from children whose parents have not paid.
- The school will charge parents fees for the full term for music lessons even though the child may not continue lessons. Parents of children who wish to no longer continue extra curricula lessons e.g. instrumental music must discuss the matter with the music teacher and the school office in good time for the school to cancel the booked lessons with the tutor.
- Financial records will be maintained and details of payments will be available to the school's financial management team. Reminders of non payment will be sent and recorded.

CONCLUSION

The education of the pupils of the school is enhanced by visits and out of school activities and it is hoped that parents will share in the cost of providing such activities.

Policy adopted and approved by the governing body: 20th October 2015

Review date: October 2018

Chair of governors.....